



Cybersecurity Council
Meeting Agenda
August 11, 2025



A proud partner of the [americanjobcenter](#) network.

NOTICE OF MEETING

A meeting of the Panhandle Workforce Development Board's Cybersecurity Council will be held at 1:30 p.m. on Monday, August 11, 2025. In order to accommodate Council Members who may want to access the meeting remotely a hybrid link is provided pursuant to Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board. This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); Section 551.053 (Notice Requirements of a Political Subdivision Extending into Three or More Counties) and Section 551.127 (Videoconference Call). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission (PRPC).

Under the hybrid format, Council members and individuals from the public may access the meeting in person at 3120 Eddy Street, Amarillo, Randall County, Texas.

A copy of the agenda for this meeting can be found on the PRPC's website at <https://www.theprpc.org/Programs/WorkforceDevelopment/> and on the Workforce Solutions Panhandle website at <https://wsplanhandle.com/about/board/>

The Cybersecurity Council shall provide an opportunity for oral comments from the public during the meeting. Each person wishing to make a public comment shall be limited to three (3) minutes and limited to speaking once per comment period. Comments shall be directed to the Council as a whole. Individual Council members will not respond to questions. In the event that a group of persons supporting/opposing the same position desires to be heard, in the interest of time, a spokesperson shall be designated to express the group's position.

AGENDA

1. **CALL TO ORDER**
2. **INITIAL PUBLIC COMMENT PERIOD**
3. **MINUTES**

Members will be asked to consider approval of the minutes from the Council's meeting held on January 22, 2025.

4. **CURRENT MEMBERSHIP LIST**

Informational item only. No action by the Council is required.

5. **ELECTION OF OFFICERS**

Members will be asked to elect new Officers (Chair and Vice-Chair) for the coming year covering the period of July 1, 2025 through June 30, 2026.

**** AT THIS POINT IN THE MEETING, MEMBERS WILL ENTER A BRIEF CLOSED SESSION ****
as per Texas Government Code §551.089, which does not require a governmental body to conduct an open meeting to deliberate:

- (a) security assessments or deployments relating to information resources technology;*
- (b) network security information as described by §2059.055(b) ; or*
- (c) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.*

6. **PANHANDLE WORKFORCE DEVELOPMENT BOARD (PWDB) TEXAS CYBERSECURITY FRAMEWORK ASSESSMENT**

Members will be presented with the PWDB's June 2025 Texas Cybersecurity Framework (TCF) Assessment Report and the PowerPoint presentation from the TCF Assessment Executive Closeout Meeting on June 11th, 2025, for discussion and recommendations. No action by the Council will be taken in the closed session.

**** AT THIS POINT IN THE MEETING, MEMBERS WILL RETURN TO THE OPEN SESSION ****

7. **TCF ASSESSMENT RECOMMENDATIONS FOR THE PWDB**

Members will be asked for a vote on the results of the discussion, input and subsequent recommendations from the previous item to be presented to the full PWDB at its August 27, 2025 meeting.

8. **OPEN DISCUSSION**

Members have the opportunity to discuss topics of interest. No action by the Council is required.

9. **FINAL PUBLIC COMMENT PERIOD**

10. **ADJOURN**

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 6th day of August 2025, at 415 Southwest Eighth Avenue, Amarillo, Texas, at 1:30 p.m.



415 South West Eighth Avenue
P. O. Box 9257
Amarillo, Texas 79105
(806) 372-3381
(806) 373-3268 (fax)
www.theprpc.org

Leslie Hardin

AN EQUAL OPPORTUNITY EMPLOYER / PROGRAM
Auxiliary aids and services are available upon request to individuals with disabilities
Relay Texas: 711



ITEM 3

Minutes



PANHANDLE WORKFORCE DEVELOPMENT BOARD

Cybersecurity Council

Minutes

January 22, 2025

A meeting of the Panhandle Workforce Development Board's Cybersecurity Council was held at 11:00 a.m. on Wednesday, January 22, 2025.

In order to accommodate Council members and members of the public who wanted to access the meeting remotely, a hybrid link was provided pursuant to Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Panhandle Workforce Development Board. This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); Section 551.053 (Notice Requirements of a Political Subdivision Extending into Three or More Counties) and Section 551.127 (Videoconference Call). The notice was filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and was posted in the Administrative Office of the Panhandle Regional Planning Commission.

Council members and individuals from the public who desired to attend in person, had access to the meeting at 3120 Eddy Street, Amarillo, Randall County, Texas.

Mr. Buckhaults, presided.

COUNCIL MEMBERS PRESENT

- Texas "Tex" Buckhaults, Clarendon College
- Kevin Caddell, Furniture Fashions, LTD
- Paul Salazar, West Texas Electrical Joint Apprenticeship & Training Committee (JATC)
- Magi York, Panhandle Community Services

COUNCIL MEMBERS ABSENT: None

STAFF CYBERSECURITY COMMITTEE PRESENT:

Kathy Cabezuela, Ana Gonzalez, Leslie Hardin, and Marin Rivas, Panhandle Regional Planning Commission (PRPC); Trent Morris and Andrew Thompson, Workforce Solutions Panhandle (WSP).

OTHERS PRESENT:

Amanda Leal, PRPC

1. CALL TO ORDER

Mr. Buckhaults called the meeting to order noting that a quorum was present.

2. INITIAL PUBLIC COMMENT PERIOD

None.

3. MINUTES

Members considered approval of the minutes from the Council's October 23, 2024 meeting. Ms. York moved to approve the minutes as presented. Mr. Caddell seconded the motion; the motion carried.

**** AT THIS POINT IN THE MEETING, MEMBERS ENTERED A BRIEF CLOSED SESSION ****
as per Texas Government Code §551.089, which does not require a governmental body to conduct an open meeting to deliberate:

- (a) security assessments or deployments relating to information resources technology;*
- (b) network security information as described by §2059.055(b) ; or*
- (c) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.*

4. PANHANDLE WORKFORCE DEVELOPMENT BOARD (PWDB) TECHNOLOGY, DATA AND CYBERSECURITY POLICY UPDATE

Members were presented with a proposed update to the PWDB Technology, Data, and Cybersecurity policy for discussion and input. No action by the Council was taken in the closed session.

**** AT THIS POINT IN THE MEETING, MEMBERS RETURNED TO THE OPEN SESSION ****

5. VOTE ON PWDB TECHNOLOGY, DATA AND CYBERSECURITY POLICY UPDATE

Mr. Salazar made a motion to approve the policy update considered in the closed session above. Mr. Caddell seconded the motion; the motion carried. The record of the vote will be recognized in the PWDB meeting on February 26, 2025.

6. OPEN DISCUSSION

Members had the opportunity to discuss topics of interest. No action by the Council was required.

7. FINAL PUBLIC COMMENT PERIOD

None.

8. ADJOURN

There being no further business to come before the Board, Ms. York moved that the meeting adjourn. Mr. Salazar seconded the motion; the meeting adjourned.



ITEM 4

Membership List

The Cybersecurity Council will be comprised of the Chairperson, Vice Chairperson and, at least one additional member with an interest and/or expertise in IT and cybersecurity-related issues, who are willing to serve on the Cybersecurity Council, and are elected by the Panhandle Workforce Development Board (PWDB) in an Open Public Meeting. At the discretion of the Chairperson, the Council may act on behalf of the PWDB on matters requiring such prompt action that the Board cannot be convened for a special meeting. Such actions will be subject to ratification by the Board.

PANHANDLE WORKFORCE DEVELOPMENT BOARD
CYBERSECURITY COUNCIL

FOR JULY 1, 2025 – JUNE 30, 2026

**PRIVATE SECTOR (AREA I - DALLAM, HARTLEY,
MOORE, OLDHAM AND SHERMAN COUNTIES)**

Mr. Kevin Caddell
Owner
Furniture Fashions, LTD
Dalhart, Texas
Term Expires: June 30, 2026

POST-SECONDARY EDUCATION

Mr. Texas D. “Tex” Buckhaults
President
Clarendon College
Clarendon, Texas
Term Expires: June 30, 2026

LABOR ORGANIZATIONS

Mr. Paul Salazar
Training Director, JATC
West Texas Electrical Joint Apprenticeship & Training Committee
Amarillo, Texas
Term Expires: June 30, 2026

COMMUNITY-BASED ORGANIZATIONS

Ms. Magi York
Executive Director
Panhandle Community Services
Amarillo, Texas
Term Expires: June 30, 2026